

**Town of Robbinsville
Board Meeting Minutes
May 4, 2022
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 PM at the Town Hall on May 4, 2022.

Council present: Brian Johnson, Debbie Beasley, Kenneth Hyde

Approval of Agenda:

Debbie Beasley made a motion to approve the Agenda with the following changes: to remove Old Business #2 – Beautification/Flower Arrangement, to remove Old Business – Old Town Hall exterior, to add New Business #18 – Wayfinding signs - Revved Up, and to add New Business #19 – Graham County Festivals - \$9,000. Kenneth Hyde seconded the motion. Vote unanimous.

Approval of meeting minutes:

Brian Johnson made a motion to approve the April 6, 2022 Regular Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson made a motion to approve the April 21, 2022 Special Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous.

Public Comment:

The Board did not open public comment, there was no public comment. Brian Johnson made a motion to close public comment. Kenneth Hyde seconded the motion. Vote unanimous

Old Business:

RHS Softball field waterline - update:

Mayor Adams stated that this has been completed.

Eller Branch - survey:

Shaun Adams stated that the survey is completed.

Fence repair - quotes:

Kenneth Hyde made a motion to approve the Asheville Fence Contracting quote of \$5,738 for the Headworks additional fence repairs, and the for the Maintenance Supervisor to ask the responsible party to pay the damage amount of \$2,440 directly to the Town. Brian Johnson seconded the motion. Vote unanimous.

Bill Young – Road issues:

Tabled

Community Outreach Center:

Brian Johnson made a motion to approve \$2,204.96 for two refrigerators and a warmer for the Rescue Coalition Outreach Center out of the Mayor expense line item. Kenneth Hyde seconded the motion. Vote unanimous.

Temporary Water Use Policy:

Brian Johnson made a motion to approve the Temporary Water Use Policy with the noted changes. Kenneth Hyde seconded the motion. Vote unanimous.

Town Hall Crosswalks:

Mayor Adams stated that DOT painted white lines, but there is still a caution issue. The Board asked him to talk to DOT about additional solutions for this issue.

Alleyway – David Hall:

The Board Attorney will send a petition to the Mayor for David Hall.

Wilma Millsaps – Sewer charges – Budget Amendment #12:

Brian Johnson made a motion to approve Budget Amendment #12, \$4,573 to reimburse Wilma Millsaps for sewer services. Kenneth Hyde seconded the motion. Vote unanimous.

Robbinsville Tourism Authority – Advertisement Expense – Budget Amendment #13:

Brian Johnson made a motion to pay the Robbinsville Tourism Authority \$1,400 for Car Show/Concert advertisement expense and approve Budget Amendment #13. Kenneth Hyde seconded the motion. Vote unanimous.

Hometown of Ronnie Milsap signs quote:

Mayor Adams will bring quotes to the next Board meeting.

Balsam West Wi-Fi Equipment on Town Building:

Tabled.

UNC School of Government – Internship Program:

Tabled.

Elected Official – Ethics Training:

Brian Johnson made a motion to purchase the 4 participants UNC School of Government Ethics for Elected Officials training for \$150, which is an online training via Zoom on May 26, 2022. Kenneth Hyde seconded the motion. Vote unanimous.

New Business:

Mayor Update:

The Mayor stated a business has leased the old Stanley Building. The business converts vehicles to electric and will provide several hundred jobs. He continues to work with McGill on various projects, and that hopefully the new sewer lines will be installed this Fall.

Finance Update:

The Finance Director stated that the current tax collection rate for the Town of Robbinsville is 97% at the end of April 2022. The Budget vs Actual for March 31, 2022 was presented to the Board.

Revved Up – Wayfinding Signs:

Tabled.

Old Town Hall Building Lease – Quinn Carver:

Tabled.

Water Day – RHS:

Debbie Beasley made a motion to give a \$200 donation for the RHS last day of school Water Day Bash. Kenneth Hyde seconded the motion. Vote unanimous.

Break:

Brian Johnson made a motion to take a five-minute break at 2:16 PM. Debbie Beasley seconded the motion. Brian Vote unanimous.

Mayor Adams called the meeting to order at 2:21 PM.

Audit Contract:

Debbie Beasley made a motion to approve the RH CPA Audit Contract. Brian Johnson seconded the motion. Vote unanimous.

Part-time Office Position:

The vision and dental coverage for the current part-time office staff position will continue until June 30, 2022.

Underground Detection System:

Brian Johnson made a motion to approve the \$16,250 Tracer Electronics underground detection system. Debbie Beasley seconded the motion. Vote unanimous.

Water Plant Equipment – ARP Funding:

Brian Johnson made a motion to approve the purchase of the Parkinson Company backwash valve - \$7,415 and Junaluska Valve - \$13,325, with the approval of Budget Amendment #14 to appropriate funds from the ARP funding. Debbie Beasley seconded the motion. Vote unanimous.

Sewer Plant – EQ Pump:

Brian Johnson made a motion to approve the Clearwater back-up pump - \$7,763 for the Sewer Plant. Kenneth Hyde seconded the motion. Vote unanimous.

2012 Sanitary Sewer Loan Pay-off:

Debbie Beasley made a motion to pay off the 2012 Sanitary Sewer loan payment, \$69,768 and approve Budget Amendment #15. Brian Johnson seconded the motion. Vote unanimous.

Graham County Festivals Support:

Debbie Beasley made a motion to approve \$9,000 support for the Graham County Festivals. Kenneth Hyde seconded the motion. Vote unanimous

Closed Session:

Brian Johnson made a motion to go into closed session at 3:21 PM. Kenneth Hyde seconded the motion. Vote unanimous. Debbie Beasley took the minutes for the closed session.

Water Plant ORC - Salary:

Kenneth Hyde made a motion to approve a \$12.02 per hour pay increase for Lamar Williams with the additional responsibility as the Water Plant ORC. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to adjourn the meeting at 4:00 PM. Kenneth Hyde seconded the motion. Vote unanimous.



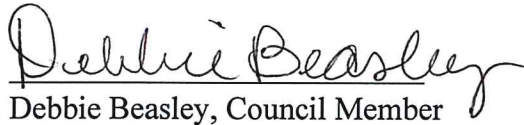
Shaun Adams, Mayor



Brian Johnson, Council Member

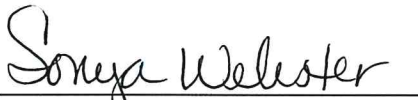


Kenneth Hyde, Council Member



Debbie Beasley, Council Member

ATTEST:



Sonya Webster, Clerk to the Board